

COUNTY OF LOS ANGELES- DEPARTMENT OF MENTAL HEALTH

**CHILDREN'S SYSTEMS OF CARE
SERVICE AREA 3 – PROGRAM ADMINISTRATION (SA 3)**

TRANSFER OPPORTUNITY

**THIS IS NOT AN OFFICIAL EXAMINATION
COUNTY OF LOS ANGELES DEPARTMENT OF MENTAL HEALTH EMPLOYEES ONLY**

CLINICAL PSYCHOLOGIST II

The Children's Systems of Care Bureau – SA 3 Program Administration is recruiting to fill a contract monitoring position at the level of Clinical Psychologist II for the Service Area 3 Administrative Team. We are looking for an enthusiastic and seasoned professional who can assist in the programmatic monitoring of contracts. Currently the SA 3 Administration Team is located in the downtown area, but will be moving to the San Gabriel Valley within the next 12 months.

EXAMPLES OF DUTIES:

- Monitoring and reviewing mental health contracts
- Submitting necessary paperwork for contract changes
- Reviewing and analyzing negotiation packages
- Providing clinical and technical consultation to mental health providers
- Providing training on clinical documentation to providers and staff
- Familiar with the IBHIS process
- Convening Service Area Advisory Committee Mental Health Services Act Sub-Committee Meetings
- Investigating and resolving consumer and/or interagency complaints
- Representing the team leader, District Chief and the Department at meetings
- Participating in the Quality Improvement/Quality Assurance Committee for Service Area 3
- Participating in M.C. certification/re-certification for Mental Health Providers
- Participating in Mental Health Provider's site/program visits
- Other duties as needed

Individuals holding the title of Clinical Psychologist II should **fax or e-mail** their resume, last 2 Performance Evaluations and Time Report on or before **August 27, 2015:**

For Additional Information Please Contact

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AN EQUAL OPPORTUNITY EMPLOYER